



Mirabilia Journal



Mirabilia/Ars



Mirabilia/Medicinæ



Mirabilia/MedTrans

## Editorial Policies

### Focus and scope

*Mirabilia Journal* is an online peer-reviewed international journal supported by the *Institut d'Estudis Medievals* (Universitat Autònoma de Barcelona, Spain) which provides articles, documents and academic reviews produced by scholars of the ancient and medieval worlds. This publication is devoted to the concept of Cultural History, which is expressed in the relationship between History and other fields of knowledge. In its studies, *Mirabilia Journal* focuses on the literary, religious, philosophical and artistic aspects of those areas and their relationship in time and space.

*Mirabilia Ars* is an international online section of *Mirabilia Journal*. It is a peer-reviewed journal supported by CAPIRE (*Colectivo para el análisis pluridisciplinar de la iconografía religiosa europea*) of the Universidad Complutense de Madrid, which provides a forum for strictly original articles, documents and academic reviews produced by scholars from the fields of Art, Aesthetics, Cultural Sciences and Humanities.

*Mirabilia/Medicinæ* is an online peer-reviewed international journal supported by *The Center for Bioethics & Human Dignity* at the Trinity International University, which provides articles, documents and academic reviews produced by scholars of the Medical Humanities. This publication is devoted to the concept of Interdisciplinary Studies, which is expressed in the relationship between Human Health, Medicine and other fields of knowledge as Philosophy of Medicine, Bioethics, Medical Ethics, History of Medicine, Medicine and Arts, Medical Narrative, Literature, Teology and other humanistic content in the search for the Modern, Medieval and Ancient roots of contemporary medicine

*Mirabilia/MedTrans* is an online peer-reviewed international journal supported by *Center for Catalan Studies* (University of California, Santa Barbara) which provides a forum for strictly original articles, documents and academic reviews produced by scholars of the Mediterranean and transatlantic approaches to the culture of the Crown of Aragon

### **Overview of the editorial process**

- ✓ Issues and articles
- ✓ Open submission
- ✓ Indexed content
- ✓ Peer-reviewed

### **Peer Review Process by Primary Editor**

The manuscript is received by the Director of Honour, who forwards it to the corresponding Issue Organizer. The Organizer is a guest scholar with notorious knowledge about the subject matter of the Issue and who takes on the role of reviewer for submitted papers. He / She will then make a preliminary analysis: the articles rejected at this stage are either insufficiently original, have scientific flaws, are outside the journal's formatting standard, have formal problems or are outside the journal's objectives and/or scope. Those manuscripts that meet the minimum criteria are then reviewed on their merits by the Issue Organizer, who may optionally invite another scholar to review the manuscript.

Authors of manuscripts rejected at this stage will be informed within 2 weeks of receipt.

### **Peer Review Type**

This journal employs peer review by the organizers of each issue.

### **Reviewer report**

The reviewer evaluates whether the manuscript,

- Is original
- Is methodologically sound
- Has results which are clearly presented and support the conclusions
- Correctly references previous relevant work

The reviewer is not expected to correct or copyedit manuscripts. Language correction is not part of the external double blind peer review process.

## **Final report**

A final decision to accept or reject the manuscript will be sent to the author, along with the recommendations made by the reviewer, and may include detailed comments on them.

## **The Issue Organizer decision is final**

The decision of the Issue Organizer to accept or not an article is sovereign.

## **Editorial process**

The manuscript review process will last a maximum duration of 60 calendar days. After such review, the editorial decision will be communicated to the authors.

All submissions that are reviewed and receive a positive evaluation but require (either minor or major) modifications will be returned within a maximum of 15 days. The authors of accepted articles will receive the printing proofs for correction by e-mail prior to final publication.

Corrected versions must be returned to the reviewer by email within 72 hours of receipt. The reviewer will only accept corrections regarding spelling or punctuation of the content of the previously evaluated original manuscript. Once the manuscript has been accepted, the final version for publication must be returned with all proposed changes.

## **Open Access Policy**

This journal provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge.

## **Review guidelines**

### **Introduction**

Mirabilia Journal (and its sections - *Mirabilia Ars*, *Mirabilia Medicinæ* and *Mirabilia MedTrans*) values the contribution of their articles to the international academic community. Therefore, we consider the peer review made by our Issue Organizers experts to be essential to ensure the quality and relevance of the selected articles.

### **Criteria for accepting/rejecting revised manuscripts**

While we make an effort to select the best Issue Organizers, manuscript acceptance may be limited to:

- Reviewers' time availability. The review takes time and involves a thorough reflection of many problems.
- Knowledge and expertise in the field of study. Accepting to be an Issue Organizer implies being qualified in the field of the manuscript.

- Conflict of interests. Reviewers should declare any conflict of interest and reject the evaluation of a manuscript when, for example, they are academically or familiarly related to the authors, belong to the same university, department, research group, thematic network, research project or any other type of academic connection. For more information, see our [ethics statement](#).
- Confidentiality agreement required. The reception of a manuscript for its evaluation requires an express confidentiality agreement.

### **General criteria for manuscript review**

- **Relevance of the subject.** The topic of the manuscript should be of deep interest to the international academic community.
- **Originality.** Originality and appropriateness are essential criteria for the manuscript to be selected for our journal.
- **Writing, structure, and organization** of the manuscript should be clear and concise.

### **Evaluation dimensions**

The reviewer should analyze the manuscript, checking the information provided, revising the research literature that justifies the document. The following items will be part of this analysis:

1. Title, summary/abstract, and keywords (clarity and structure)
2. Relevance of subject
3. Originality of the work
4. Literature review. Relevance of references. Current literature review.
5. Structure and organization. Writing
6. Analyses and interpretation of data
7. Research results. Progress. Discussion and Conclusions
8. Overall assessment

### **Ethics**

If a reviewer considers the article to be a substantial copy of other work, he / she should reject it and inform the Director of Honour, providing detailed quotes from the previous work. For more information, see our [ethics statement](#).

### **Evaluation report**

Reviewer's comments should be respectful and constructive and should not include personal data. In this sense, partial evaluations of some content and formal aspects should consider the following evaluation criteria:

Content aspects:

- Degree of interest and current situation of themes.
- Appropriateness and current situation of the sources.
- Relevance of the theoretical statements.
- Clarity in the presentation of the objectives of the work.
- Relevance of the results and conclusions.

Formal aspects:

- Organization and structure
- Well-balanced extension of sections and adequate content.
- Writing and style.
- Bibliographic references

### **Categories of classification of a manuscript**

- **Accepted with no further revision necessary**
- **Accepted with conditions.** In this case, the reviewer should clearly identify what revisions are necessary, listing the comments, and specifying which paragraphs and pages they suggest to be modified.
- **Rejected.** Identified deficiencies, that are justified and reasoned with qualitative and quantitative assessment, indicate that the publication should be declined

### **Editorial team duties**

#### **Director of Honour**

The Director of Honour is responsible for the institutional representation of the magazine. As chairperson of the Editorial Board, he decides on the appointment and dismissal of the Secretary, the members of the Editorial Board, the Advisory Board, the Scientific Committee and the Technical Committee. He is responsible for delegating tasks to each committee and determines the journal's general guidelines and scope.

#### **Editorial Board**

The role of the Editorial Board is to assist the Director of Honour in defining the journal's content and style by providing guidance on manuscript submission guidelines and journal design. They will also monitor the correct receipt, evaluation and acceptance of the manuscripts and will be responsible for correcting and revising the style and methodology of the work if necessary. Thus, the ultimate goal is to guide the Director of Honour on the task of producing a high quality, relevant publication by giving advice on the most appropriate editorial procedures for the journal and informing the Director of Honour on relevant subjects that may in anyway improve the scientific quality of the publication.